

EDUCATION CULTURE AND SPORT COMMITTEE

COMMITTEE BUSINESS

27 August, 2009

<u>No.</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
1.	Area North Committee 19.2.08 Article 6	<p><u>Review of Community Learning and Development in North Aberdeen</u></p> <p>The Committee agreed that a further detailed report be submitted to a future meeting.</p>	<p>A report was submitted on 25 May 2009.</p> <p>That a report would be submitted to the relevant committee later in 2009/2010.</p>	Head of Service, (Citywide lead for Culture, Communities and Sport)		
2.	Area North Committee 23.9.08 Article 7	<p><u>Northfield and Cummings Park Sports Facilities</u></p> <p>Report to be submitted on 6.1.09 after extended consultation.</p>	At its meeting of 6 January the Committee received a report and resolved to receive further update reports when the outcome of the funding application was known	Head of Service, (Citywide lead for Culture, Communities and Sport)		
3.	Area North Committee 18.11.08 Article 7 Area Committee Central 19/11/08 article 6 Area Committee South, 20.11.08	<p><u>Library Home Service Development</u></p> <p>The Heads of Culture and Learning were requested to instruct library and information services officers to investigate the feasibility of developing of the city-wide home library service in partnership with the voluntary sector and health and social care and report back to Committee, outlining project proposals; and the Committees also requested:-</p>	<p>Officers are working on the detail of a report for Committee in August.</p> <p>A report is on the current agenda.</p>	Head of Service, (Citywide lead for Culture, Communities and Sport)	27.08.09	

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	Article 4	<p>(a) that the current mobile library service to residential and sheltered housing be delivered, in the interim, by staff based at the Airyhall Library operating the current home service vehicle from July 2009 and that a further report, in line with the proposed home service partnership, be submitted to committee in June 2009; and</p> <p>(b) that the current fortnightly street site at Kingswells be maintained until January 2011, thereafter officers in Culture and Leisure, Neighbourhood Services (North Area) be instructed to report to Committee concerning the provision of a library service within the Kingswells community.</p>				
4.	<p>Continuous Improvement 11.09.07 Article 5</p> <p>Policy & Strategy (Education) 28.04.09 Article 8</p>	<p><u>INEA2 Action Plan</u></p> <p>The Continuous Improvement Committee agreed to receive regular six-monthly reports on progress with the INEA2 Action Plan over the next two years.</p> <p>The Policy and Strategy (Education) Committee, amongst other things, requested that specific references to the Single Outcome Agreement be included in the report and requested that an update be received on GIRFEC training to a future meeting, including training undertaken to date</p>	<p>The Continuous Improvement Committee on 11 March 2008 requested that the next six-monthly report investigate the possibility of a resource external to the service but not external to the Council being made available to independently verify action plans produced as a result of external inspections. The Head of PM&QA has agreed in principle that this role be taken on by his team. Consideration is currently being given to a resource, particularly given the staff difficulties within</p>	<p>Head of Service (Planning, Policy and Performance)</p>	<p>21.04.09</p>	<p>24.11.09</p>

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		with education and social work staff	<p>Internal Audit.</p> <p>At its meeting on 2 June, 2009 the Continuous Improvement Committee considered the 3rd progress report against the key objectives and main points for action required to address the areas for development as identified by HMle. The next INEA2 progress report, due to be submitted to the Education Committee in October 2009, will be restructured to reflect the Single Outcome Agreement and the Aberdeen Learning Strategy. An update on GIRFEC will be provided to the Committee in due course.</p> <p>The INEA2 progress report has been restructured to reflect the Learning Strategy and combined reports will be taken as part of quarterly updates, with traffic-light signposting. It is intended that a full, final report will be submitted late 2009/ early 2010 prior to the INEA2 follow-through.</p>			
5.	Continuous Improvement 09.09.08 Article 8	<p><u>Reporting School Performance Measures</u></p> <p>The Committee resolved:- (i) to instruct officers to implement</p>	At its meeting on 9 December, 2008, the Committee resolved:- (i) to note that officers were still awaiting guidelines on the new reporting school	Head of Service (Planning, Policy and Performance)	01.09.09	08.10.09

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		<p>the revised quality improvement guidance which had been developed as part of the overall quality improvement framework and ensure Education Officers provide appropriate support and challenge to schools; and</p> <p>(ii) to request that a report be brought back to the relevant Committee with information and recommendations on the performance management arrangements around the 3-18 curriculum for excellence</p>	<p>performance measures from the Scottish Government;</p> <p>(Building the Curriculum5(BtC5) is anticipated to be published by the Scottish Government by July 2009 – this has been delayed and is now expected in Autumn 2009)</p> <p>(ii) to request officers to provide a due date for the finalised report to be submitted to the Committee; and</p> <p>(A report will be prepared following the publication of BtC5 in July – the Assessment and Curriculum for Excellence group will review BTC5 and report to Committee in late 2009)</p> <p>(iii) to request officers to provide regular information bulletin reports on the progress with the change in reporting.</p> <p>(Arrangements for public performance reporting will be included in the above report).</p>			
6.	Education and Leisure 29.08.06 Article 10	<p><u>Community Based Adult Learning Partnership - Aberdeen College</u></p> <p>That a further report be submitted on strategic priorities for ICT in Culture and Learning.</p>	A progress report was in information bulletin of February 2007. A report on an integrated ICT Strategy for Lifelong Learning is being developed by a small officers group led by the	Head of Service (Citywide lead for Schools)	20.02.07	08.10.09

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			<p>Principal Officer (Learning Resources) within the Policy and Planning for Children and Young People's section of Strategic Leadership. This report will address planning and resource issues in ICT for lifelong learning across schools, libraries and community learning and development. The strategy will inform other services but it will specifically also inform the ICT connectivity review.</p> <p>The ICT Strategy for Lifelong Learning is now included in the Learning Strategy which is currently being developed by Education, Culture and Sport. This will include all learning establishments, schools, libraries and community learning hubs. Therefore this part of the business will be discharged by the report on the Learning Strategy on 8 October, 2009.</p> <p>The Resources Management Committee on 5 February 2009 authorised a tendering exercise to provide a technical review of ICT connectivity for services to children and young people. The tendering exercise has now been</p>			

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			<p>completed and a preferred consultant identified. The consultation with stakeholders occurred during the months of April and May. On 23 May the consultants held a workshop and presented their draft findings and report to direct stakeholders. On 10 August the consultants will present their final report. A report on this issue is to be submitted to the Finance and Resources Committee on 17 September, 2009.</p>			
7.	<p>Education and Leisure 20.02.07 Article 6</p>	<p><u>Inclusion Policy Review - Proposed Actions in Relation to Behavioural Needs</u></p> <p>That the Head of Service, Culture and Learning (South Area) report to the next meeting on the implementation of the review proposals.</p>	<p>At the meeting of 10 June 2008, the Committee instructed officers to report to the next meeting. Work in progress on options for SEBN provision during August-November 2008.</p> <p>This will be included within the review of additional support needs and reported back to the November Committee with recommendations.</p> <p>An update is to be included in the information bulletin.</p>	<p>Head of Service (Graham Wark)</p>	<p>24.04.07</p>	<p>27.08.09</p>
8.	<p>Policy and Strategy (Education) 11.12.07</p>	<p><u>Quality Improvement Framework Part 1 (schools)</u></p> <p>Officers to undertake and report on an</p>	<p>On 21 January 2009, the Committee requested a report back to its next meeting of 3 March 2009.</p>	<p>Head of Service (Planning, Policy and Performance)</p>	<p>04.03.08</p>	<p>10.11.09</p>

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	Article 4	analysis of the attendance rates of looked after children, the lowest attaining 20% of pupils and those not in employment, education or training (NEET), such analysis to cover the previous three years of their education.	<p>A Culture and Learning Performance report covering all aspects of performance is being prepared for 9 June 2009. Detailed research linking all aspects of the lowest attaining 20% with MiDYiS data is being undertaken and is likely to be reported in September.</p> <p>The More Choices More Chances agenda now picks up this target group of pupils. The available data will be assessed with a view to reporting in September.</p>			
9.	Policy & Strategy (Education) 02.09.08 Article 7	<p><u>Schools Estates Strategy – Report on Informal Consultation on Medium Term Options</u></p> <p>To instruct officers to report on the capacity of all primary schools in the Bridge of Don area to include the status of demountable units.</p>	<p>Information on the capacity of Primary Schools in Bridge of Don will be included in the Project Report covering all schools across city, as will information on demountable units will also be included.</p> <p>The Committee considered a report on 28 April, 2009, on the use of, current condition of, and the cost of the removal of demountable units at Aberdeen City Schools. The Committee agreed to note the information, pending a full report with all of the detail and requested officers to circulate to Committee members an explanatory note on the</p>	Head of Service (Planning, Policy and Performance)	27.08.09	08.10.09

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			removal costs for Old Machar 1,2 and 3, and Middleton Park. An update was included in the Information Bulletin of 6 June, 2009, which provided information on the removal costs of the demountable units in the Bridge of Don area. The update indicated that the difference in removal costs of the demountable units was due to their being of different sizes.			
10.	Policy & Strategy (Education) 02.12.08 Article 4	<p><u>SQA Examination Results, Attendance, Exclusions and Violent Incidents in Aberdeen City Schools</u></p> <p>The Committee resolved that in respect of reported incidents of violence against school staff that a short-life working group be established comprising one member of each political group to be chaired by Councillor Kirsty West, appropriate officers to be appointed by the Corporate Director (Lead for Culture and Learning) and appropriate teaching staff to examine the current procedures, consider areas of good practice and risk assessment and report to Committee on 9 June with recommendations to be available to schools for the academic year</p>	<p>At the meeting of 3 March, 2009, the Committee agreed to:- endorse the strategic approach being taken, which locates Exclusions Policy and Procedures within an inclusive practice approach; instruct officers to liaise with the short-life Working Group on Violent Incidents on the revised Exclusion Policy and Procedures; and instruct officers to present the revised Exclusion Policy and Procedures to the April meeting of the Committee.</p> <p>The short-life working group has met and discussed specific tasks to concentrate on over the next few months. These tasks include consistency issues; ensuring flexible support provision to children, young people and adults;</p>	Director of Education, Culture and Sport	28.04.09	28.04.09 and 09.06.09

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		2009/10.	<p>and a positive behaviour policy. A progress report will be submitted to the 9 June meeting of the Committee. Further consultation with trade unions is required.</p> <p>An oral update on the 2009 SQA results will be presented at Committee on 27 August. A Revised Exclusion Policy and Procedure was agreed by Committee on 9 June, 2009. It is now recommended that this item be removed.</p>			
11.	Continuous Improvement 13.01.09 Article 8	<p><u>Reporting School Performance Measures</u></p> <p>The Continuous Improvement Committee requested that the following item be transferred to Policy and Strategy (Education) - That officers be instructed to undertake a review of the long-term truancy staged intervention approach.</p>	<p>A review of the Staged Intervention approach is being undertaken as part of the short-life Working Group on Violent Incidents and work to revise the Exclusion Policy and Procedures.</p> <p>A report was submitted to Committee on 9 June, 2009, which presented Culture and Learning Performance Measures. It was agreed that a further review of measures, targets and reporting arrangements would be undertaken once the new Committee structure is in place. A performance report outlining HMIe inspections for 2008/09 is on the current agenda.</p>	Head of Service (Planning, Policy and Performance)	27.08.09	27.08.09 and 08.10.09

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			<p>The format and reporting of performance is being agreed corporately in line with new Committee structures and new Directorates. It is intended that performance reports will be considered by Committee at each meeting.</p> <p>Officers are intending to report performance measures to Committee on 8 October, 2009.</p>			
12.	Policy & Strategy (Education) 03.03.09 Article 7	<p><u>Improving Educational Outcomes in Aberdeen within a Strategic Framework</u></p> <p>The Committee resolved, amongst other things, to instruct officers to bring an update report to the Committee at its June meeting and quarterly progress reports thereafter.</p>	<p>A report was considered by the Committee on the development of an Aberdeen Learning Strategy and officers were requested to implement the consultation and engagement process.</p> <p>Informal Consultation was completed on 3rd July 2009 and analysis of consultation feedback and questionnaires undertaken during July and August 2009. A consultation summary booklet will be submitted to the Education Culture and Sport Committee in October, 2009.</p> <p>A report on the Learning Strategy is on the current agenda.</p>	Head of Service (Planning, Policy and Performance)	27.08.09	

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13.	Policy & Strategy (Education) 28.04.09 Article 6	<p><u>Interim Evaluation Report on the Reading Bus Project</u></p> <p>The Committee welcomed the achievement of and noted the progress and impact of the Aberdeen City Reading Bus Project and instructed officers to investigate and report back to Committee on 8 September, 2009, with options for developing and sustaining the work of the reading bus.</p>		Head of Service (Citywide lead for Schools)	08.10.09	
14.	Policy & Strategy (Education) 28.04.09 Article 7	<p><u>Curriculum for Excellence Implementation</u></p> <p>The Committee noted the work undertaken to date in preparation for Curriculum for Excellence and remitted to officers to produce an implementation plan and timeline for the further development and implementation of Curriculum for Excellence and to report on progress to the Committee.</p>	The Committee received an update report on 9 June, 2009, and approved the timeline for continuing development during the 2009-10 academic session.	Head of Service (Citywide lead for Schools)	07.01.10	
15.	Policy & Strategy (Education) 09.06.09 Article 11	<p><u>Strategic Music Partnership</u></p> <p>The Committee approved the recommendations in the report and requested that officers report back on potential links with Sistema Scotland.</p>	Officers are intending to report back to Committee on 8 October, 2009	Head of Service, (Citywide lead for Culture, Communities and Sport)	07.01.10	08.10.09

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16.	Resources Management Committee 26/08/08 article 38	<u>Arts and Sports Trust Monitoring</u> The Corporate Director for Strategic Leadership was instructed, in conjunction with the Head of Democratic Services and the City Chamberlain to review the extent of support and guidance available to elected members operating in the role of Board Members and report back to a future meeting with recommendations.	The outcomes of the review of support and guidance for elected members operating in the role of board members will be reported to the first meeting of the Arts and Sports Trust Monitoring Board, to be scheduled for Summer 2009. Thereafter a report with guidance for elected members serving on Boards will be presented to the Resources Management Committee in October 2009	Head of Service, (Citywide lead for Culture, Communities and Sport)	25/11/08	24.11.09
17.	Resources Management Committee 30/09/08 article 37	<u>Peacock Visual Arts Centre/ Northern Light</u> The Committee resolved, amongst other things, to instruct officers to present final recommendations for the Council's services that will be developed within the project to a future committee.	A working group comprising officers from ACC and Peacock Visual Arts are currently developing proposals and this information will be reported to a future Committee. The timing of the report will be dependant on the outcomes of the wider Union Terrace Gardens feasibility study and a meeting between Northern Light funding partners to consider this matter is scheduled for the end of April.	Head of Service, (Citywide lead for Culture, Communities and Sport)	05/02/09	
18.	Resources Management Committee 05/02/09 article 12	<u>Review of Branch Libraries - Budget 2009/10</u> The Committee instructed officers to develop the concept of Community Learning Hubs, in which public libraries would be a key component		Head of Service, (Citywide lead for Culture, Communities and Sport)	16/06/09	24.11.09

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		with the aims of improved access to individuals and the wider community to knowledge, learning and cultural opportunities, providing value added service delivery, being more efficient and effective and achieve ongoing savings for the Council and report back in June 2009.				
19.	Resources Management Committee 05/05/09 article 53 & 16/06/09 article 41	<u>50m Pool – Procurement of Design Team</u> At its meeting of 16/06/09, the Resources Management Committee resolved:- request officers to report to a future Committee on the preferred construction timescale for the pool		Head of Service, (Citywide lead for Culture, Communities and Sport)	24.11.09	